

Library Collection Policy

Given the objectives of the Globethics library (see About the libraries), the library acquisition policy (guiding principles for our collection development) is as follows:

- 1. Our primary focus is on obtaining full text with metadata of academic knowledge re-sources in the field of applied ethics, theology and ecumenism such as journals, theses, e-books, encyclopaedias, reference works etc.
 - <u>Comment:</u> we strive to offer only full-text, but we cannot guarantee access to full- text for the content that comes from open repositories, since a lot of them provides mixed content (open access full-text, but also commercial or restricted content). Neither can we guarantee the validity of external links in our own sub-mitted content (manual control and elimination of dead links will be made twice a year, in May and in November).
- 2. Our secondary focus is on supporting our primary content with ancillary material that is useful to our users such as case studies, audio and visual material, etc.
 - <u>Comment</u>: The offer of auxiliary documents will increase, but for now, we concentrate on our primary focus.
- 3. We acquire both free and commercial content for our collection.
- 4. We follow a proactive approach in including content submitted by registered participants.
- 5. We facilitate the inclusion of ethics journals and theology and ecumenism journals especially from the global South.
- 6. We place a priority on acquiring content in various languages for our collection.
 - <u>Comment</u>: this is again a long-term commitment. For now, English is still the most represented language in the collection.
- 7. We provide access to content via pdf-documents hosted on our server or via stable url links.
 - <u>Comment</u>: for now stable url links is still a developing field in the library world. We try to have stable links wherever it is possible, but we cannot guarantee it.
- 8. We impose a 5MB limit (as far as possible) on the size of documents in our collection.
- 9. We respect all copyright regimes.
- 10. We enforce access control over all our licensed content.

We also try to maintain the quality of our collection through our library disposal policy:

- 1. We annually review our subscriptions to ensure that we maintain our primary and secondary focus (see here above, points 1 and 2).
- 2. We remove metadata without any links to online full text documents (e.g. pdf or url-links) from our collection (see 1 and 7 above).