

Globethics Academy Copyright Policy and Course Programme Copyright Statements

Rationale

The Globethics Academy Copyright Policy and the Course Programme Copyright Statements are offered to provide clarity and transparency on the use of material made available to registered course participants on the Academy's learning management system. The Globethics Academy recognises and respects the intellectual property of authors and strives to adhere to international standards to protect intellectual property rights.

At the same time, Globethics endeavours to contribute to a culture of learning that assists course participants in embracing and applying best academic practices, such as the referencing of sources and conventional quotation rules, to which copyright regulations are by extension associated with.

Internal Implementation Guidelines

- The present Copyright Policy shall be made available and accessible for staff, course participants and instructors on the learning management system (Course documentation);
- An introduction to the Copyright Policy shall be made part of course instructor's introduction sessions and/or general orientation sessions for each course;
- The Course Programme Copyright Statements are to be placed with the complementary copyright notice at the bottom of the title screen of every course programme, or alternatively in a dedicated "About this programme" section; and
- For course programmes that are subdivided into several modules (see for example the Interreligious Cooperation for Peace course), the Course Programme Copyright Statement will be placed at the bottom of the title screen of each course programme module (part).

Globethics Academy Copyright Policy

Globethics, in accordance with its institutional vision, mission and values¹, supports the protection of intellectual property as part of its overall concept of fairness and respect in research, teaching and scholarship.²

¹ See *Globethics Vision, Mission and Values* – www.globethics.net

² See *Globethics Research Partnership Principles* – www.globethics.net

The Globethics Academy provides multi-source materials on its learning management system exclusively for authorised staff, course instructors and its registered course participants. The material and resources are made available exclusively for educational purposes, for the duration of the respective course programme and with permission of the original owners of the material. Globethics recognises the authorship of contributors to the course syllabi and the study materials, including lectures, unit texts, assignments and other resources, based on mutual agreements. In selected cases, and as appropriate, the authorship is explicitly mentioned. The Globethics Head Office is based in Geneva, Switzerland, hence all work produced in Switzerland is protected by the Swiss Federal Act on Copyrights and Related Rights.³ This act comprehensively regulates the exceptions in favour of the users of the works, including the right of quotation, the right of private copying, the use for teaching purposes as well as the duration of copyright.

As part of its endeavour to encourage and accompany course participants in their study journey and learning about and acquisition of best ethical practices, the Globethics Academy offers the following general guidelines for the use of course programme related material provided on its learning management system:

- (1) The material may be downloaded, copied and used exclusively for personal, non-commercial and educational purposes;
- (2) The material may not be modified;
- (3) Course participants may access material only during the period during which the course is offered on the learning management system;
- (4) The Course Programme Copyright Statement published on each of the respective course programme pages, or alternatively in a dedicated “About this programme” section, shall be mentioned for any authorised use of the material; and
- (5) Apart this use, no material from the course programme provided on the Globethics Academy learning management system may be copied, reproduced, posted, distributed or re-published without the written and express permission of the copyright holder.

Furthermore, the Globethics Academy, supported by its team of course instructors, encourages the application of academic conventions with regard to the quotation of sources and bibliographic references as suggested in the Globethics Publications Style-guide. Course instructors are available to guide course participants as appropriate and requested, especially in the context of their instruction on deontology, originality and fairness of research, which reposes on the institution’s core values.

Complementary questions on specific rules and regulations can be addressed to the academic office by email at academy@globethics.net.

³ Copyright Act, CopA, see: https://www.fedlex.admin.ch/eli/cc/1993/1798_1798_1798/en.

Copyright Statements per Course Programme

Course Title	Copyright Statement and Notice
<p>Interreligious Cooperation for Peace (Modules/Parts A, B and C)</p>	<p>© Copyright. Globethics 2021. All rights reserved, unless otherwise specified. As per national laws in vigour at the location of the Globethics Head Office, the moral rights of authors are preserved.</p> <p>Complementary Copyright Notice: Materials used in connection with this course may be copyright protected. Materials may include, but are not limited to documents, images, slides, audio and video. The materials of each Globethics Academy course programme are for the use of registered course participants only for instructional purposes. Unauthorised retention, duplication, distribution or modification are not allowed.</p>
<p>Ethics in Higher Education for Teaching Professionals</p>	<p>© Copyright. Globethics 2019. All rights reserved, unless otherwise specified. As per national laws in vigour at the location of the Globethics Head Office, the moral rights of authors are preserved.</p> <p>Complementary Copyright Notice: Materials used in connection with this course may be copyright protected. Materials may include, but are not limited to documents, images, slides, audio and video. The materials of each Globethics Academy course programme are for the use of registered course participants only for instructional purposes. Unauthorised retention, duplication, distribution or modification are not allowed.</p>
<p>Ethics in Higher Education for Administrative Professionals</p>	<p>© Copyright. Globethics 2020. All rights reserved, unless otherwise specified. As per national laws in vigour at the location of the Globethics Head Office, the moral rights of authors are preserved.</p> <p>Complementary Copyright Notice: Materials used in connection with this course may be copyright protected. Materials may include, but are not limited to documents, images, slides, audio and video. The materials of each Globethics Academy course programme are for the use of registered course participants</p>

	<p>only for instructional purposes. Unauthorised retention, duplication, distribution or modification are not allowed.</p>
Responsible Leadership	<p>© Copyright. Globethics 2020. All rights reserved, unless otherwise specified. As per national laws in vigour at the location of the Globethics Head Office, the moral rights of authors are preserved.</p> <p>Complementary Copyright Notice: Materials used in connection with this course may be copyright protected. Materials may include, but are not limited to documents, images, slides, audio and video. The materials of each Globethics Academy course programme are for the use of registered course participants only for instructional purposes. Unauthorised retention, duplication, distribution or modification are not allowed.</p>
Cyber Ethics	<p>© Copyright. Globethics 2020. All rights reserved, unless otherwise specified. As per national laws in vigour at the location of the Globethics Head Office, the moral rights of authors are preserved.</p> <p>Complementary Copyright Notice: Materials used in connection with this course may be copyright protected. Materials may include, but are not limited to documents, images, slides, audio and video. The materials of each Globethics Academy course programme are for the use of registered course participants only for instructional purposes. Unauthorised retention, duplication, distribution or modification are not allowed.</p>
CSR and Sustainable Development	<p>© Copyright. Globethics 2020. All rights reserved, unless otherwise specified. As per national laws in vigour at the location of the Globethics Head Office, the moral rights of authors are preserved.</p> <p>Complementary Copyright Notice: Materials used in connection with this course may be copyright protected. Materials may include, but are not limited to documents, images, slides, audio and video.</p>

	<p>The materials of each Globethics Academy course programme are for the use of registered course participants only for instructional purposes.</p> <p>Unauthorised retention, duplication, distribution or modification are not allowed.</p>
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